

Terms and Conditions

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info@pentasia.com

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Privacy Policy

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Pentasia is registered as a data controller under the Data Protection Act 1998 under registration number Z7489618. For the purposes of the Conduct of Employment Agencies and Employment Businesses Regulations 2003 Pentasia operates as an agency in relation to permanent and fixed term placements direct with the hirer, and operates as an employment business in relation to temporary placements via Pentasia.

By registering on this Website, you consent to the collection, use and transfer of your information under the terms of this policy.

Information that Pentasia collects from you

When you register on this Website you will be asked to provide certain information about yourself including your name, address, contact details, nationality, training, experience, qualifications, assessment information, any authorisation to undertake particular work, job and/or assignment preferences, any related requirements and aggregate data (such as demographic and geographic trends) derived from processing information collected that may facilitate service improvements.

Pentasia does not, as a matter of course, collect sensitive personal data (e.g. details of your health, religion or other beliefs, trade union membership, political beliefs, sexual orientation or criminal offences) unless you provide this information to us.

Pentasia may also collect information about your usage of this Website as well as information about you from messages you post to this Website, e-mails, e-mail attachments or letters you send to Pentasia, interviews and telephone calls.

Use of your information

Your information will enable Pentasia to provide you with access to all parts of this Website and to supply the services you have requested. It will also enable Pentasia to contact you where necessary. Pentasia will also use and analyse the information it collects so that Pentasia can administer, support, improve and develop its business and services.

In particular, Pentasia will use your information to ask you for your views on the services, to notify you occasionally about important changes or developments to the Website or the services, and to contact you about any vacancies that you may be interested in.

Further, where you have given Pentasia consent to do so, Pentasia might also use your information to let you know about other products and services which Pentasia offers which may be of interest to you, including its training products and consultancy services and may contact you by post, telephone or fax, as well as by e-mail. If you change your mind about being contacted in the future, please let Pentasia know.

By providing your sensitive personal data, you consent to us processing your sensitive personal data, disclosure of this information to prospective hirers in connection with the recruitment process, and the sharing of aggregate information with selected third parties.

Under the Conduct of Employment Agencies and Employment Businesses Regulations 2003, Pentasia is obliged to keep a record of your information for a period of at least one year after the date on which Pentasia last provides services to you in the course of its business.

Disclosure of your information

In the course of supplying the services you have requested, Pentasia may disclose your details to hirers, other potential employers or engagers, other recruitment companies or intermediaries involved in managing the supply of personnel to hirers, and/or to other companies in the same group as Pentasia.

If Pentasia enters into a joint venture with, is sold to or merged with another business entity, your information may be disclosed to Pentasia's new, or potential, business partners or owners. By providing Pentasia with your information, you consent to Pentasia disclosing your information to its new, or potential, business partners or owners if one of these situations arises.

Pentasia may disclose or transfer your information to countries outside the European Economic Area ('EEA') if, for example, you wish to be considered for a vacancy outside the EEA. By submitting an application for a position or assignment outside the EEA or by indicating that you would like hirers outside the EEA to view your details, you consent to Pentasia disclosing your information to that hirer, or those hirers, outside the EEA.

Unless required or permitted to do so by law, Pentasia will not otherwise share, sell or distribute any of the information you provide to Pentasia without your consent.

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